

15 January 1964

A

MEMORANDUM FOR: Director of Training
THROUGH : C/OS/TR
SUBJECT : Proposed Course - "Operational Security Review"

1. Attached you will find a draft scope and suggested curriculum for a proposed course entitled, "Operational Security Review." We are submitting this for your consideration and comments. It is hoped that you will find sufficient merit in this proposal to discuss the matter with the DDP/TRO for his opinion concerning the desirability of such a course and the requirements of the Clandestine Services.

2. Headquarters Training has long felt the need for an abbreviated review of tradecraft which could be presented at Headquarters for junior and middle grade staff officers of the Clandestine Services. Evidence to support this claim can be found in the course reports made by the various chief instructors who present such courses as Counterintelligence Familiarization, [REDACTED] Operations, etc. They indicate that in many of their classes a number of students display a lack of knowledge concerning the basic elements of tradecraft in spite of the fact that the personal records of such students indicate either some previous courses or equivalent experience in operations. In addition there have been continuous requests by other individuals faced with operational assignments who have had no operational training and whose status does not permit them to have the full treatment given in the courses at [REDACTED]. Heretofore we have been accommodating such requests by enrolling students in the portions of the Operations Support Course which covers the tradecraft subjects, but this has not proved a satisfactory alternative. Another reason for developing a short tradecraft course is to take care of the infrequent non-Agency requests for instruction in operational techniques. Typical is the present requirement now under consideration from the Office of Special Investigations, Department of the Air Force.

25X1A

25X1A

CONFIDENTIAL

25X1A

3. In developing this proposal we have tried to allow for the maximum of flexibility as regards to its method of presentation (full time or part) - (formal or tutorial), its content as well as the qualifications and level of students. In making this proposal we do not intend for this course to act as a substitute for the coverage now being given at [REDACTED] in the Operations Course or Operations Familiarization Course or interfere with the perogatives of Covert Training. We do feel that such a course as envisioned, however, would serve a useful purpose for the Clandestine Services and fill an existing gap in the Office of Training's presentation of courses.

25X1A

[REDACTED]

Chief, Headquarters Training

Attachments

- A - Draft Scope
- B - Suggested Curriculum

CONFIDENTIAL